

**Job Announcement  
Full Time Position Available**

**POSITION: Director of Adventure Programs**

**STARTING DATE: "OPEN" APPLICATION DEADLINE: 09.14.07 or until position is filled.**

**SEND RESUME AND SALARY REQUIREMENTS TO: FRIENDSHIP VENTURES  
Adventure Programs  
10509 108th St. NW  
Annandale, MN 55302**

**COMPANY PROFILE:**

Friendship Ventures is a privately funded nonprofit organization providing year round recreation, leisure, educational and other support services to children and adults with disabilities and their families. Friendship Ventures provides statewide services to nearly 3,000 people per year. Friendship Ventures has two main centers, Camp Friendship located near Annandale, MN and Eden Wood Center, located in Eden Prairie MN, a suburb of the Minneapolis/ St. Paul metropolitan area. Visit our Web Site at [www.friendshipventures.org](http://www.friendshipventures.org).

**JOB SUMMARY:**

Friendship Ventures seeks a highly motivated and creative person to join our nonprofit team. As a primary member of the Revenue Services Team, the Director of Adventure Programs will be responsible for the development and administration of the Team Quest challenge course program and an inclusive environmental education program serving more than 4600 people per year.

**RESPONSIBILITIES:**

The Director of Adventure Programs will provide leadership and innovation to maintain, administer, and expand the Team Quest and Environmental Education Program, including marketing, program planning and evaluation, hiring, training, and supervision of staff and volunteers needed to carry on a high quality program. Develop, maintain, and administer budgets for services related to position. Develop and implement promotional strategies for programs.

**QUALIFICATIONS:**

BA/BS in recreation, outdoor education or human services; Strong program background in challenge course, environmental education, camping and social/recreational services. Knowledge of community programs for people with disabilities. Must be able to successfully interact and understand people at all abilities. Experience working with people with developmental disabilities, youth, youth at-risk, adults, corporate executives, teachers and administration and social workers is very helpful. Must be skilled in the recruitment and training of group leaders as well as have the ability to build and maintain strong strategic community partnerships. Experience working with Windows95/98/NT, Office 97, and databases is helpful. Excellent written, verbal, and public speaking skills a must.

**BENEFIT PACKAGE**

- \*Health and Major Medical Insurance
- \*Dental Insurance
- \*Long Term Disability and Term Life Insurance
- \*Retirement Plan (minimum requirements apply)
- \*Cafeteria Plan
- \*Paid holidays and one personal day
- \*Paid vacation days as earned in calendar year
- \*Paid sick days as earned in calendar year